

Newark Senior Center Computer Club  
Senior Surfers  
**Board Meeting Minutes**  
**April 6, 2017**

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The president, Elaine Drain, called the meeting to order at 10:30 am.

All board members were present except Barb Greer and Maureen Tucker. Other members present: Toni Visich, Phyllis Edwards, Helen Browne and Phoebe Doherty.

The March 2017 minutes were read and approved.

Asst. Secretary (Sunshine): Two get well cards were sent - one to Caroline who had knee surgery and one to Rosalee Rau who broke her arm.

The Treasurer's report was read. Balance is \$2851.13. Report was approved.

Asst. Treasurer (Membership): We have 17 new members for a total of 393 members. There are about 40 people in the club who do not have email addresses.

**OLD BUSINESS:**

**Nomination Committee:** Ed announced the slate of candidates to date. Will be published shortly.

**Election Policy:** A draft of the Newark Senior Center Computer Club Election Policy was reviews and discussed with some changes made. Final will be posted on the website. Ned moved, Linda seconded that the policy be accepted as amended, and the policy was approved.

**NEW BUSINESS:**

**Members Over 90:** It was decided that anyone over 90 years old who has been a member at least one year will become an honorary member Elaine spoke with Carla and they will feature those in the computer club over 90 years old in the newsletter. We discussed other places to recognize those over 90 – the Newark Post, Vital Magazine, volunteers 50+. Ed will contact Vital Magazine and the Newark Post.

**Bookcase in Lab:** There is a need in the lab for a coat rack especially in the wintertime as coats hanging on the back of chairs can be a tripping hazard. There is enough space where the bookcase is now. The genealogy books which have not been used will be donated to the sale and the bookcase will be donated to the center. A coatrack will be purchased/donated.

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**Podium:** During Thursday afternoon's presentations people come in late and do not sign in. They also come in the front door which causes disruptions to the speaker. We will move the podium to the back door to encourage latecomers to sign in and put a sign on the front door to please use the other door.

**Classroom Setup:** Arrangements had previously been made for the senior center to set up the classroom Thursday afternoon. However, some members took it upon themselves to set the room up and the senior center quit coming to set up as it was already done. It was decided to make arrangements again for the senior center to set up the classroom on Thursday afternoons for insurance purposes. They cannot guarantee that the classroom will be set up prior to 12:30 PM.

**Looking for Volunteers:** We still need volunteers for three jobs - to coordinate classes, to schedule programs for 1 week per month, and to set up the laptop/cart for presentations.

**COMMITTEE REPORTS:**

**Monday Beginners Session:** It worked well.

**Monday Morning Open Lab:** Everything is fine.

**Monday Afternoon Member Lab:** Bob thanked Linda and Doug for helping.

**Tuesday Open Lab:** Everything is ok.

**Wednesday Open Lab:** There were 5 people using the computers.

**Education Classes:** Bob will teach a two-part class on computer maintenance. He will also teach Office Drawing later.

**Programs:** Bob asked that his programs for May and June be moved to the second week of those months to coincide with future program schedule.

**Social:** In keeping with the sports theme, Phoebe got a deal on pretzels and will use these as the centerpiece. We can get Rocky, the mascot for the Blue Rocks, for entertainment and maybe some door prizes for an hour for \$100.00. Ned moved,

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Bob seconded, and it was decided to do this. He will come around 2:00. It was suggested that beer be allowed. Someone will ask Carla if this would be allowed.

**Laboratory Operations:** Bob ordered the ink for the color printer and we received half the quantity that was ordered. The ink was returned to Amazon and we received credit from Amazon within two days. Because the ink is so expensive we will purchase a laser color printer when the ink that we have runs out.

**Lab updates:** no problems.

**Public Relations:**

**Community Outreach:** Phyllis replenishes the flyers in the container frequently.

**Greeters:** no report

**New Member Liaison:** Everything is okay.

**Publicity:** Everything is okay.

**Website:** There were a total of 4873 views in March, decrease of 529 over February.

**Special Interest Group Reports:**

Genealogy Users Group: Still trying to find someone to lead the discussion group.

Volunteer 50+: There was a very good program on planning for final wishes held at Buena Vista. If anyone would like an application for volunteer 50+, the office has some and there should be some in the desk in the lab.

There being no further business, Ed moved, Linda seconded and the meeting was adjourned at 12:00 noon.

Submitted by Secretary Becky Bennett. *(Modified for web publishing.)*