

**Newark Senior Center Technology Club
Board of Directors Meeting
June 1, 2023**

Call to Order

The meeting began at 10:35 am with Recording Secretary Becky Bennett leading due to the illnesses of the club president, Doug Gibney, and vice president Bob Bloom. Board treasurer Neal Lerner was travelling. Becky asked Christine Lashbrook to take minutes for the meeting.

In attendance were: Becky Bennett, John Fennel, Linda Hughes, Chris Lashbrook, Richard Pierce, Ron Pierce, Cam Vu, Barbara Ward, Ed Wirth. Subsequently, both Bob Bloom and Doug Gibney were connected via Zoom platform.

Minutes of Previous Meeting

- Becky read the minutes of the May 4, 2023 Board Meeting. Ed Wirth moved to approve the minutes as written and Richard Pierce seconded the motion.
- Becky gave the Sunshine Report. A card was mailed to Donna Rhine who had surgery.

Treasurer's Report

- Becky read the highlights of the Treasurer's Report. Cash on hand is \$3,151.95. Raffle income is increasing. Fifty-seven members have renewed. Four new members joined.
- Membership is currently at 291. Motion by Richard Pierce to accept the Treasurer's Report was seconded by Ed Wirth.

Old Business

Club Summer Social

- Bob has acquired a Kindle Paperwhite device for one of the raffle prizes.
- Doug stated that we have the classroom all day, from 8:00 am to 5:00 pm on June 22nd and can probably arrange the tables the day before. Doug will check with Carla to see if wider tables are available, as the narrow tables weren't suitable for sitting and eating on both sides.
- Doug will check with Toni to confirm she can pick up the subs again. Chips and water will be provided as well.
- In the announcement, members will be encouraged to bring desserts that do not require utensils. Attendance is still limited to the first 50 registrants. A waiting list will be created. The announcement will request that those whose plans change should formally cancel so others can be accommodated.
- Becky will probably draft the announcement for Neal to send out and enable RSVP via Google Forms.

New Computer Lab Equipment

- Doug stated that funding up to \$8,000 was approved.

- Decision needs to be made regarding the fate of the equipment being replaced.
- Becky stated that our frequent IT speaker, Carl Stewart, offered to help set up the new PCs in the lab.

New Business

Election of Officers

- Ballots need to go out next week with bios and photos of candidates, which Doug has. Chris volunteered to create a draft when Doug sends the content.
- Sample ballots should be available by Thursday, June 8th.
- Voting is in-person only, using our ballot box. Members may vote on Open Lab days, before or after the Thursday meetings, or before the Social starts, which is the last day to vote.
- A current membership list will be used to track who has voted. Any of the officers can print out a list.
- Seven persons are running for four open positions.
- Richard Pierce will be available on duty next Monday and Tuesday in the lab and can coordinate voting. Membership list in lab can be used to check off voters. If any names are missing, confirmation would be required from Becky or Neal before the ballot can be accepted.
- Becky stated that the By-Laws do not stipulate a minimum number of members needing to vote in order for the election to be considered valid. Chris stated that 17.5% has been deemed statistically significant. With 291 members, that would require 50 voters.
- Becky suggested that the By-Laws be changed to require nominated persons to be members of the Senior Surfers Technology Club for at least one year.
- One of the open officer terms is only one year. In the past, a name was randomly drawn to determine who would serve the single-year term. Another option would be the person who received the least votes. With seven candidates running for four openings this time, it would be the fourth highest. Richard Pierce suggested that the election committee could make the decision. The nominating committee and the election committee are not the same; election committee has not been set up yet. Doug will see if Richard will lead.
- As it has been a while since an election was necessary, standard practices and procedures should be documented.

Lifetime Membership

- It was suggested that if you have a lifetime membership with the Senior Center, there could be a complementary one for the Senior Surfers Technology Club. A ten-year "lifetime" membership at \$5.00 per year would be \$50.00. Extra cash on hand could be used for copier paper, toner, cables, and supplies and food for the socials. However, the annual renewal process helps the Board know that the members are still around.
- After discussing the downsides vs. the plusses, a vote was taken and no one was in favor of a lifetime membership. The topic was closed.

Committees

Monday and Tuesday Open Labs

- First-come, first-serve works well. On Tuesdays, some people are coming in early for help. Richard can cover next Tuesday assuming Doug is still ill. Linda can help if needed on Monday when Bob expects to be unavailable, but she needs to be told for sure.
- Linda commented that people who come in for help with cell phones don't usually bring a cord. The lab has some but they are not labelled. Bob stated that some cords are good for charging but not for data transfer. The ones in the lab need to work for both functions.

Education

- Linda stated that not enough people were available for a class this month. People on the waiting list don't always respond or necessarily check their email regularly.

Lab Operations

- Linda prepared Windows 11 updating instructions and will test them on someone unfamiliar with the new software.
- More volunteers for monthly updates would be helpful.

Programs

- Today's club meeting was cancelled due to illness of the planned speaker.
- Ron Pierce can do the open slot in July.
- Jodi is doing the first meeting of July.
- Need a fill-in for the last Thursday of June as there will not be an Apple meeting.

Public Relations

Everything is fine.

Special Interest Group Reports

- Genealogy Club met the fourth Wednesday of May.
- Delaware Volunteer 50+.
 - Ed said the office is working on CareWare opportunities.
 - Doug Irish couldn't get Cam added to the monthly reporting list. Cam's application has been approved. Ed will follow up.

There being no further business, a motion to adjourn was made by Linda Hughes and seconded by Ed Wirth. The meeting adjourned at 11:42 am.