

**Newark Senior Center Computer Club
Senior Surfers Board Meeting Minutes
October 5, 2017**

The president, Elaine Drain, called the meeting to order at 10:30 am.

Roll Call: Board Members Present: Elaine Drain, Ed Wirth, Betty Roberts, Chris Waldron, Doug Gibney, Richard Pierce, Dennis Foley and Linda Hughes. Quorum established. Board Members Absent: Ned Milbrandt, Phoebe Doherty, Rebecca Bennett and Carol Tasca. Other Members Present: Ellen Pringle, Anna Matt and Phyllis Edwards.

September Minutes: The September minutes were read, motioned, seconded and approved. Since Becky was not available due to minor surgery, Elaine took notes and asked for written reports from others.

Sunshine: Robert Bashford's wife sent email to Doug Irish telling of his death. Email info forwarded to Becky to get contact info to send cards. Becky did let her know that we tried to contact and that a memoriam donation was made to NSC in his name.

October Treasurer Report: The Treasurer's report for October was submitted and acknowledged. Balance is \$2,163.89. Ed is still working on the July and August reports. There are a lot of discrepancies and loose ends that need to be tied down. He should have the reports reconciled in a few days.

Membership: There are 310 members; 12 new members joined in September. There were 8 "late" renewals.

NEW BUSINESS:

Appoint New Treasurer: Elaine asked if any board member would like to be considered for the Treasurer. With no affirmative response, Elaine submitted a brief bio for Neal Lerner, the current Membership person. A Motion was made, seconded and approved unanimously to appoint Neal Lerner to the Treasurer position.

Increase Membership Dues: A suggestion has been made (1) to increase membership dues for the period September through December; or (2) to increase dues to \$10 on the day of Winter Social. Reasoning: some "former" members wait until the day of the social to renew/join and do not bring a dish to the social (free meal). Elaine/Linda will draft a proposal outlining the two options to present to the board for a vote at the November meeting.

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Lab Rules: Due to the recent ejection of a new club member and a resulting intervention with Carla, the question was raised if there is any notice posted in the lab about the Monday “Members Only” session beginning at 1:00 pm. It was decided to have a poster printed at Networks outlining the lab times for open sessions and members only sessions. Doug will provide the document for printing. He is also working on other lab rules to be posted.

COMMITTEE REPORTS:

Education & Training:

Beginners’ Class: Will be scheduled as needed – no particular day or time.

Monday Open Lab: There were about 9 people using the lab.

Monday Afternoon Members’ Lab: Monday afternoon has not been as busy.

Tuesday Open Lab: There have been six or seven people using the lab.

Wednesday Open Lab: Carol Tasca will contact monitors scheduled a week before assigned times until the end of December.

Education Classes: Richard, Linda and Doug will meet to go over process for sending out class information, and other details. File Management Class was taught on October 3. Upcoming classes include File Management II on October 17 with Linda Hughes and ProShow Gold with Phyllis Edwards on October 19.

Programs: The calendar is filled through the end of the calendar year.

Laboratory Operations:

Windows: Doug and Linda – there are a few problems with the (3) video converters and not having enough people trained on them (only Toni and Ned know how to work them) so they can help others. A training session for people who can help people is a suggestion. Doug will talk with Bob to see what can be arranged.

Apple: The new iMac has been received and set up in the lab. Richard Pierce inquired if there could be some instruction on the iMac as how to turn it on.

Lab Updates: Dates on calendar need to be changed. Nov Updates will be on 11/15, not 11/8. Note that lab will NOT be available for Medicare sessions on Nov 15 or Dec 13 due to lab updates. If this is a huge problem, we might be able to reschedule.

Public Relations:

Community Outreach: Phyllis helped at the Newark Senior Center Booth for the annual Community Days and traffic was good. During the Senior Center's Vendor Fair Phyllis had a table distributing Computer Club and Genealogy Group

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brochures. Toni assisted Phyllis as they spoke with many people who were not familiar with the Computer Club. Several have already joined. Another outreach opportunity was with St. John/Holy Angels Parish which has about 4,000 members. Acting as a liaison between Holy Angels and the Senior Center, Phyllis invited their pastor, Father Jim Jackson, to visit our facility. She arranged for a tour and discussions with Carla, Social Services Consultant, and an active volunteer with Meeting of the Minds. Phyllis also will keep the gathering area at Holy Angels supplied with Senior Center monthly publications and Computer Club and Genealogy Club inserts.

Greeters: Ellen will be sending out an email message to Greeters as reminder.

New Member Liaison: Up to date sending welcome letters.

Publicity: No report.

Websites:

Website: In September there were 6569 total page views.

Presentation Blog: There were 792 visitors in the last 30 days.

SPECIAL INTEREST GROUPS:

Genealogy Users Group: No report.

Volunteer 50+: Don't forget to turn in your hours.

Medicare Drug Program - Help in Lab: Ed Wirth reported that beginning October 18, he and a group of computer club members will assist senior center members select an appropriate prescription drug provider. Appointments for all senior center members can be made at the reception desk for help on Wednesday mornings from 9-12 by appointment. This program will run through the end of the enrollment period, which will end December 7. Great opportunity to save money on your prescriptions.

ADJOURNMENT

There being no further business, motion made, seconded and the meeting was adjourned.

Respectfully submitted,

Elaine Drain (substituting for Becky Bennett, Secretary)