The president, Elaine Drain, called the meeting to order at 11:00 am.

**All board members** were present except Betty Duff. Quorum established.

**Minutes:** The minutes were read. Ed moved, Doug seconded, and the minutes were approved.

**Sunshine:** Thinking of You cards were sent to Betty Roberts and Ann Matt.

**Treasurer Report: T**he Treasurer’s report for was read. The balance as of December 5, 2018 is $4021.01. Carol moved, Dennis seconded, and the report was accepted.

**Membership**: Currently there are 347 members including three new members.

**NEW BUSINESS:**

Nominations Committee: the nominations committee will be Linda Hughes, Doug Gibney, and Dennis Foley.

January Board Meeting: It was decided that there would be no January board meeting.

Monday Labs/Greeters: Thursday greeters are set. If one of them cannot be there they will contact one of the other greeters to fill in. However, we still need greeters for Mondays. The time for Monday greeters has been changed so that they only need to be there from 1:00 to 2:00.

Attendance at the Board Meetings: There have been several board members who have missed two consecutive board meetings. The board may at its discretion replace a board member who misses three consecutive board meetings.

Resignation of Elaine: Elaine Drain has resigned as president of the computer club effective January 1, 2019.

**COMMITTEE REPORTS:**

Education & Training:

Beginners’ Class: There will be a beginner’s class on Tuesday, December 18, from 1 to 3 PM. It will be limited six students as it is one to one help. It is free to computer club members.

Monday Open Lab: Last Monday there was no one which is unusual.

Monday Afternoon Members’ Lab: It has been busy.

It was suggested that, since Bob has spent many hours trying to get the systems up and running due to the changeover from the University of Delaware to Comcast for Internet service, something special be done for him. Ed moved, Doug seconded, that up to $200 be spent. It was passed unanimously.

Tuesday Open Lab: Everything is fine.

Wednesday Open Lab: Everything is okay

Education Classes: Bob will teach a class on Android phones. Neal ordered UDemy for $13 which has material on Excel. When he is had a chance to review it, he will teach a class on Excel.

**Laboratory Operations:** NSC-Guest is still unreliable. Bob replaced the router for NSC-CLab so it should be better. Chromebook and Nexus 9 tablet are seldom used or borrowed. Doug Gibney moved, Carol seconded, and both will be offered to members for sale. Ccleaner was used to delete members’ passwords.

**Programs/Calendars:** Copies of the calendars for December and January were distributed. Programs are scheduled through the end of January.

**Public Relations:**

Community Outreach: No report

New Member Liaison: Everything is okay.

Publicity: The updated page for the newsletter was in the December booklet.

**Website:** No Report, but Elaine continues to change the first page.

**Special Interest Groups:**

Genealogy Users Group: Plans were made for next year. We watched a video on successful searching. There will not be a December 26 meeting.

Volunteer 50+: As always, be sure to turn in your hours to Doug Irish. There was a successful meeting of representatives from the different stations. The officers of Delaware Volunteer 50+ are changing.

**Medicare Drug Program** - Help in Lab: Ed, along with Betty Hastings, helped people with signing up for Medicare Part D. There were saving between $500-$1000.

**ADJOURNMENT**

There being no further business, Linda moved, Ed seconded, and the meeting was adjourned.

Respectfully submitted,

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Becky Bennett, Secretary