

**Newark Senior Center Computer Club
Senior Surfers Board Meeting Minutes
December 5, 2019**

The president, Bob Bloom, called the meeting to order at 10:30 am.

All board members were present. Other member present was Toni Visich.

Minutes: The minutes were read. Ed moved, Dennis seconded, and the minutes were approved.

Sunshine: A card was sent to the Elaine Drain on the death of her sister and a get well card was sent to Virginia Johnson.

Treasurer Report:

Although the account is balanced with the bank, Neal has had a problem reconciling the end of the month report with the bank statement. Neal asked the bank about online access for our account and it is not available for our type of account. It was suggested that a new account be opened. After a discussion, Henry moved, Richard seconded, and it was decided that Neal should handle it in whatever way is easiest for him.

The Treasurer's report was read. The balance as of Nov.30, 2019 is \$ 4,719.99. Richard moved, Ed seconded, and the report was accepted.

Other expenses, yet to be paid, are new flash drives, new lanterns for the raffle, and a charger for the new Chromebook.

Membership: Currently there are 326 members with 7 new members and 5 renewals.

OLD BUSINESS:

New Senior Surfer Brochure: Thursday post-presentation lab will be added to the brochure. Otherwise, the new brochure is ready.

NEW BUSINESS:

Lab Renovation: The lab is scheduled for renovation beginning December 16. The presentation on December 12 will be cancelled and that date will be used to pack up the lab. Brian's presentation on December 19th will still be held. There will be no lab updates this month. The computers will be updated when they are reinstalled in

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the lab. Boxes will be needed next week for packing. No date is available for completion of the renovation and reopening the lab.

Microsoft Office License: When trying to reinstall Microsoft Office, we are getting a message that we have exceeded the number allowed by the license. Using Tech Soup we may be able to get licenses for Microsoft office for \$32 apiece for a total of about \$640.

It was decided not to purchase additional copies of Photoshop Elements. Discs for earlier versions of Photoshop will either be sold or given away depending upon the age of the software.

An older HP laptop will be offered to the membership for \$50.

COMMITTEE REPORTS:

Education & Training:

Beginners' Class: Nothing to report.

Monday Open Lab: Nothing to report.

Monday Afternoon Members' Lab: Everything is okay.

Tuesday Open Lab: Everything is okay.

Wednesday Open Lab: Everything is okay.

Education Classes: Nothing to report.

Laboratory Operations:

Updates: There will be no updates in December.

Programs/Calendars:

Copies of the calendars for December and January were distributed. The lab is scheduled to reopen on January 6 depending on when the renovation is done and the equipment is returned to the lab.

Public Relations:

Greeters: We still need to do the schedules for the first quarter 2020 but we still have time.

New Member Liaison: Everything is okay.

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Publicity: No problems.

Website: No report.

Special Interest Groups:

Genealogy Users Group: No meeting in December

Volunteer 50+: Ed would like any comments about the luncheon that was held in November.

Medicare part D: There were over 50 people who took advantage of our assistance on finding their best plan for Medicare part D in 2020.

ADJOURNMENT

There being no further business, Linda moved, Charlie seconded, and the meeting was adjourned.

Respectfully submitted,

Becky Bennett, Secretary